





































How To: Put Comments

There a few ways to do this. Here is one way.

1. Log into PowerSchool
2. Find Class and click PowerTeacher Pro

Current Classes

A(1-6) L(1-6)	5th Grade Homeroom	<input checked="" type="radio"/>	1/2						
A(1-6) L(1-6)	5th Grade Homeroom	<input checked="" type="radio"/>	1/2						
B-C(1,3,5) E(2,4,6) F(2,4,6)	Math-5th Grade PowerTeacher Pro	<input type="radio"/>							
B-C(2,4,6) E(1,3,5) F(1,3,5)	Math-5th Grade PowerTeacher Pro	<input type="radio"/>							
D(1,3,5)	5th Grade Science PowerTeacher Pro	<input type="radio"/>							
D(2,4,6)	5th Grade Science PowerTeacher Pro	<input type="radio"/>							

3. Click on Grading

4. Then select Standards

The screenshot displays the PowerSchool user interface. At the top, the header includes the PowerSchool logo, a class selection dropdown showing 'B-C(1,3,5) E(2,4,6) F(2,4,6) Math-5th Grade - 17-18', and buttons for '+ Create', a help icon, and a user profile icon. On the left, a vertical navigation menu contains icons and labels for 'Class', 'Grading' (with an 'A+' icon), 'Students', 'Progress', 'Reports', 'Settings', and 'Apps'. A dropdown menu is open under the 'Grading' section, listing options: 'Assignment List', 'Score sheet', 'Categories', 'Grades', 'Traditional', 'Standards', 'Comment Verification', 'Category Totals', and 'All Reporting Terms'. A mouse cursor with the number '4' is positioned over the 'Standards' option. The main content area on the right is mostly blank, with a faint header text 's class and selected reporting term.'

9. In the filter, you can find subject specific comments.

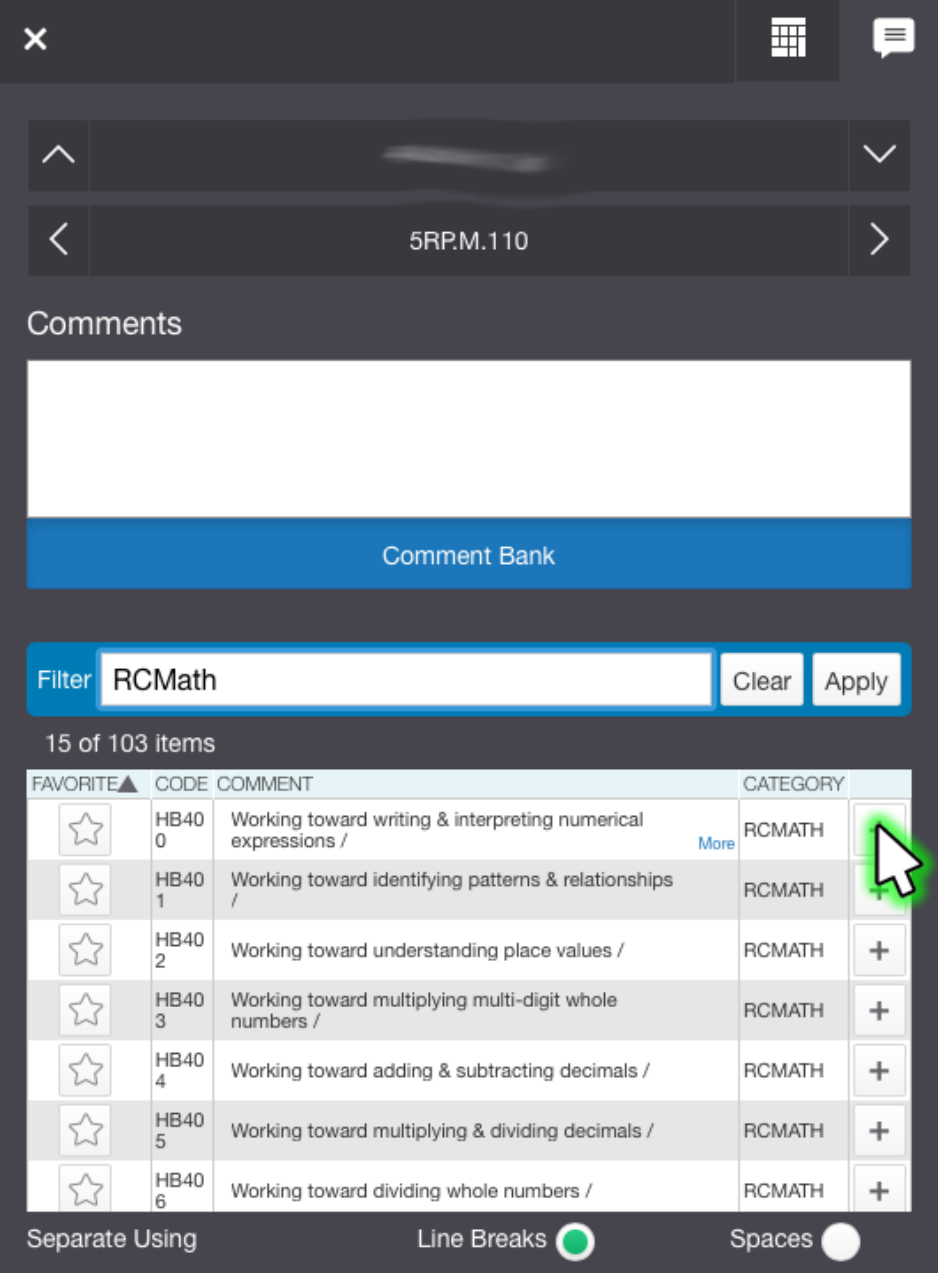
RCMath, RCSS, RCELA, RCSCI or RCHUM – (Shared ELA/SS)

- You can also search “effort” or “late” to populate comments with those keywords.

10. Click “+” to add comment.

11. Clicking the “star” will favorite the comment so you can access quicker next time.

12. Click Save!!



The screenshot shows a software interface with a dark theme. At the top, there is a search bar containing '5RP.M.110'. Below it, a 'Comments' section is visible, followed by a blue bar labeled 'Comment Bank'. A filter bar at the bottom of the comments section contains the text 'RCMath' and buttons for 'Clear' and 'Apply'. Below the filter, it says '15 of 103 items'. A table with columns 'FAVORITE', 'CODE', 'COMMENT', and 'CATEGORY' is displayed. The first row of the table has a star icon in the 'FAVORITE' column, 'HB40 0' in the 'CODE' column, 'Working toward writing & interpreting numerical expressions /' in the 'COMMENT' column, and 'RCMATH' in the 'CATEGORY' column. A mouse cursor is pointing at the star icon. The table has several other rows with similar content. At the bottom of the interface, there are three radio buttons: 'Separate Using', 'Line Breaks' (which is selected), and 'Spaces'.

FAVORITE▲	CODE	COMMENT	CATEGORY
<input type="checkbox"/>	HB40 0	Working toward writing & interpreting numerical expressions /	RCMATH
<input type="checkbox"/>	HB40 1	Working toward identifying patterns & relationships /	RCMATH
<input type="checkbox"/>	HB40 2	Working toward understanding place values /	RCMATH
<input type="checkbox"/>	HB40 3	Working toward multiplying multi-digit whole numbers /	RCMATH
<input type="checkbox"/>	HB40 4	Working toward adding & subtracting decimals /	RCMATH
<input type="checkbox"/>	HB40 5	Working toward multiplying & dividing decimals /	RCMATH
<input type="checkbox"/>	HB40 6	Working toward dividing whole numbers /	RCMATH



The screenshot shows a software interface with a light theme. There are two buttons: 'Final Grade Status' and 'Save'. A mouse cursor is pointing at the 'Save' button.